## stylex

# Contract

### **New York State**

Group 20915 Furniture, All Types Award #23295, Stylex Contract #PC70282 Effective: May 1, 2024 thru December 1, 2028

#### PROGRAM DETAILS

Stylex has been awarded a direct contract with State of New York Office of General Services as a source of supply for furniture. This agreement is available for use by all state agencies, schools, colleges, universities, cities, counties and other government entities in New York.

#### **Ordering Instructions**

Orders must reference the contract #PC70282. Orders must include appropriate product items with correct color choices, quantities, net prices, ship-to location, a point of contact, and servicing dealer. Orders must show the correct net prices, otherwise the order will be turned for modification. Stylex requires a copy of the end-users PO when the order is made through the dealer. Orders can be placed two ways. See below:

 Orders made from NY State agencies to Stylex: Stylex

c/o Servicing Deler

PO Box 5038 Delanco, NJ 08075

lcapozzoli@stylexdesign.com ascott@stylexdesign.com

Orders made from authorized dealers to Stylex.

#### **Discounting**

Discount to the end user is 48% off.

#### **Awarded Categories**

- 1: Conference Furniture (Seating & Tables)
- 3: General Purpose Tables
- 5: Household Furniture
- 6: Library Furniture
- 7: Office Furniture (Casegoods, Book Cases, Lounge,

Seating & Tables)

9: Specialty Seating

#### **Products**

Adorn NYC Standard
Brooks NYC Wrap-Over
Click Obair Tables
Cove Ridge

Cove Tables Ridge Guest
Dau Sava

Dela Share
Dia Still Screens
F4 Trim

Free Addres Umo
Insight Underline
Insight Executive Verve

Insight Mesh Verve Wood
Mark 2 Welcome
Metrum Yoom
Nestle Yoom Soft
NYC Loose Zephyr

**NYC Relaxed** 

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#### **PROGRAM DETAILS**

#### **Inside Delivery / Installation**

Per New York definition, Inside Delivery is intended for free standing furniture only; and will consist of removal from truck, product assembly in place and removal of debris. The Stylex fee for inside delivery is 12% for Upstate and 15% for Downstate (of the net product amount). This amount shall be quoted to the customer, and added as a line-item to their purchase order. Per New York definition, Installation is intended for products such as systems furniture, high density filing, and fixed seating. Installation is NOT included in this contract, and shall be handled separate from the contract and negotiated on a project-by-project basis. Design services are not included in this contract.

#### **Freight Terms / Delivery**

Freight terms for this contract are FOB Destination, meaning Stylex will pay freight to anywhere in the continental 48 States. Orders are to ship to one location. For multiple locations, prior approval is needed from Stylex, in order to receive contract discount. There is a minimum order size of \$3,800 list. Stylex will honor orders for less than the minimum order size with the freight prepaid and added to the invoice. Standard leadtimes shall apply.

#### Warranty

Stylex standard warranty shall apply, please see warranty statement within the price list.

#### **Cancellations / Return Policy**

Cancellation of orders prior to production shall be at no charge. After production, cost incurred may be applicable. Returns will not be accepted without written authorization by Stylex. Agencies shall pay and bear responsibility for returns. Returns are subject to a restocking fee.

#### **Servicing Dealer Responsibilities**

Servicing Dealers are responsible for assisting any New York agencies with any and all contract orders. Dealers are NOT allowed to change any contract term or condition, including products available, discounts, net prices or delivery. Dealers shall promote the contract in a professional manner. Dealers must familiarize themselves with the contract terms and conditions, and maintain appropriate insurance requirements. Dealers must also be in good standing with Stylex. Commissions are calculated on the net product sale only.

#### **Contract Reporting**

This contract requires various sales and participation reports. A sales report is due every 6 months. And a WMBE and SDVOB participation report is due every month. It is imperative that copies of the end-user PO be provided to Stylex for reporting responsibilities.

Dealers may be called upon for assistance in gathering information. Stylex is not a Minority Owned, Women-Owned, or Service-Disabled Veteran-Owned Business.

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#### **PROGRAM DETAILS**

#### **Downstate Local Representatitve**

Levine Contract Furniture Group Matt Levine mlevine@lcfg.com 212, 686, 8406

#### **Upstate Local Representatitve**

Inline & Company Mike Barnes info@inlineandco.com 315, 413, 0058

#### **Stylex Contact Information**

Joe Farrell, Vice President of Sales jfarrell@stylexdesign.com

Lori Capozzoli, Account Manager lcapozzoli@stylexdesign.com

Ann Marie Scott, Account Manager ascott@stylexdesign.com 856. 524. 1415

#### **Additional Information**

Further contract information can be found and New York's OGS Website, **here**.

The Design & Construction group support architectural, engineering and construction support services:

ogs.ny.gov/design-construction

Sales teams may choose to register in the New York State Contract Reporter to receive advertised opportunities: <a href="https://nyscr.ny.gov">nyscr.ny.gov</a>

Annual NY GovBuy Expo: **govbuy.ogs.ny.gov/**